

## International Islamic University Chittagong

Kumira, Sitakunda, Chittagong-4318  
City Liaison Office: 154/A, College Road, Chittagong-4203  
Tel: 031-610085, 610308, 638657, Fax: 031-610307, Ext: 320  
Website: [iiuc.ac.bd](http://iiuc.ac.bd)

Date: 07 May 2017

### RE-TENDER NOTICE

Sealed quotations are hereby invited from the genuine firms/suppliers for supplying **Thumb Impression Machine at Kumira, Sitakunda, Chittagong** with the following terms and conditions:

1. Participant firms/suppliers are advised to quote the rate in their official pad **Thumb Impression Machine** must be mentioned on the Envelop.
2. Tender documents & other details are available at Accounts & Finance Division (ACFD) of IIUC and may be procured paying Tk-200/- (Two hundred taka only) within office time. Tender Schedule may also be downloaded from the web site ([www.iiuc.ac.bd](http://www.iiuc.ac.bd)). Money receipt must be enclosed with the quotation in both cases.
3. Quotations are to be dropped within ten days from the date of publishing notice. in the tender box kept in the office of the Chairman, Purchase & Procurement Committee, City Liaison Office (2nd Floor), Chawkbazar, Chittagong. Tender Box shall be opened on the same day in presence of participants or their representatives (if any).
4. The authority of IIUC preserves the right to accept or reject all quotations either partly or in full and is not bound to accept the lowest quotation without giving any reason what's ever.
5. Suppliers shall have to deliver the goods by their own cost/arrangement to the specified place.
6. Quotations are to be dropped with 2.5% earnest money in the form of **Pay Order** favoring IIUC from IBBL or any scheduled bank.
7. Bill may be paid after taking delivery, deducting VAT/AIT as per government rules & performing other official formalities. If any default is found, payment will be suspended till the defaults are removed.
8. For any details or clarifications interested bidder may contact IT Division, Tel: (03042) 51154-60 Ext- 320 (Cell: 01832223310/ 01874788854).

*Mahmudul Alam* 07.05.2017

**Mahmudul Alam**  
Director (in-charge)  
Purchase & Procurement Division (PPD)  
International Islamic University Chittagong

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## Specifications & relevant documents for Thumb Impression Machine

### A. HR Software Specification

	Key Points	Total Cost
HR Software Requirements	Web-Based Deployment, Employee Information Management, Leave Management, Promotion and Tenure Management, Time Attendance Tracking, SMS Messaging, Integration with the Thumb attendance machine, Customized Reports (As Required)	Included
Timeline	Requirement analysis for HR Software can be scheduled by prospective supplier after a work order placed by IIUC	Included
Maintenance	<del>Date of Commencement:</del> Successful delivery of all the requirements documented during requirement Analysis and duration should be at	Included
Ownership	IIUC will own and use the software without any licensing from the supplier.	Included
Source Code	Delivered software should be well documented along with the <b>Open Source Code.</b>	Included

### B. Machine Specification

	Key Points	Total Cost
Brand, Model & Quantity	<b>ZKTecho MB360</b> (Time Attendance & Access Control) <b>Quantity: 10</b>	Included
Networking Equipment	8 Port PoE switch, UTP Cable, cabling Channel, connectors as required	Included
PoE	Necessary configuration and equipment to support power supply from PoE switch	Included
Lock up Box	For physical security all machine will be installed in a customized lock-up box those will fitted at the entrance of the each building	Included
Warranty	Supplier provided hardware warranty. (This should be at least one year). Machine software/firmware should be out of any paid corporate licensing.	Included
Maintenance	At least one year hardware and machine software maintenance (Repair, Troubleshooting, Replacement)	Included

### C. Compulsory Documents

1. If the software supplier is not the 1st party, a supporting document, stating business relation in between the bidder and the third party software supplier, is required to be submitted with the project proposal
2. Brief Project Planning or a Gantt chart should be included for project implementation which will illustrate a schedule for procurement (if company needs to import from foreign country), design, development, implementation and staff training.
3. Document that describes how post installation maintenance can be done. It should includes - procedure, key contact, office hour etc.
4. Documents needed to submit about the total specification of hardware and software.
5. Documents needed to be submit about the company strength. It should include information about the team for Software Development, Installation, Maintenance and previous experiences.

Page: 2 of 2

*Mahmudul Alam 07-05-17*  
**MAHMUDUL ALAM**  
Director (In-charge), PPD  
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